

ProcureAz Alert

Date: March 15, 2016

To: State Agencies

From: ProcureAZ Help Desk

Re: "Stuck" Documents Unlocked Tuesday, 3-15-16

The list of specific documents unlocked on Saturday, March 12th, is attached with comments on the state of each one.

The following agencies have documents that may now be processed:

ADES	10 Requisitions
ADOC	6 Requisitions
AGFD	1 Purchase Order
ADOT	2 Invoices
Total	19

If you believe you have locked documents in ProcureAZ that are not on the attached list please contact the Help Desk.

The next **scheduled** evening to unlock documents is Friday, March 18th. If significant system performance issues occur prior to that date the process will be run sooner.

If you have any questions or concerns, please contact the Help Desk at 602-542-7600, option 3, or email procure@azdoa.gov.

Thank you!

PROCUREAZ HELP DESK
602-542-7600
procure@azdoa.gov